Agribusiness Job Board
User Guide

To create an account as an agribusiness employer on the CITD website, first navigate to the **Job Board** page
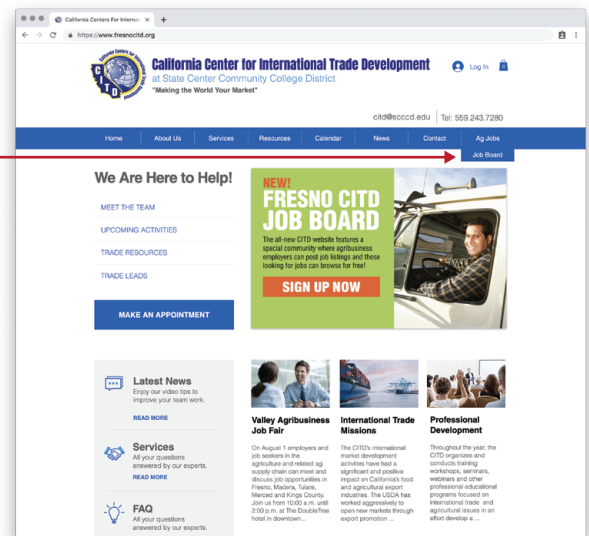
Click the **Login / Sign up** button
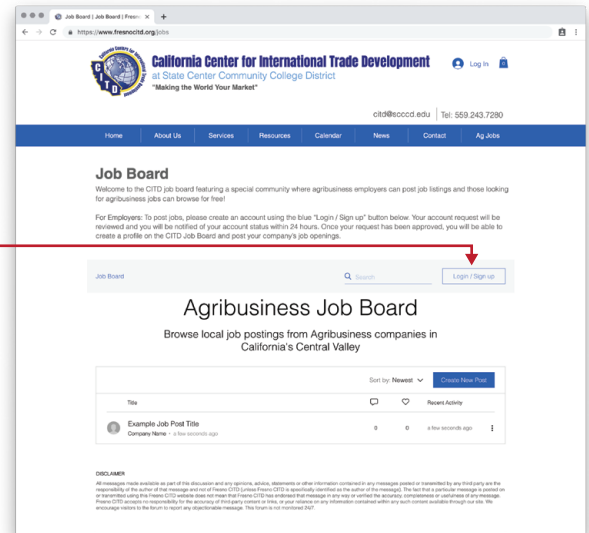
Fill out the required information and click **Sign Up**

Be sure to check the box to **Join The Community**

You will see a success message letting you know your account is being reviewed.
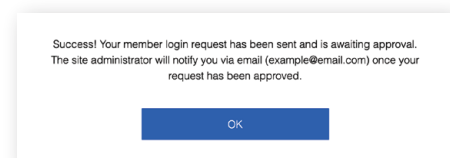
Once your account has been approved, you can set up your profile by logging in at the top of any CITD website page.

California Center for International Trade Development
at State Center Community College District
"Making the World Your Market"

Log In

Click the **Log In** button at the button of the registration pop-up box.

Employer Registration
Sign up to post on the Agribusiness Job Board

Company Name

First Name

Last Name

Email

Website

Set Your Password

☐ Join the community

Sign up

Already a member? **Log In**

Log in with the information you used when registering for the account.

Log In

New to this site? Sign Up

Email
example@email.com

Password
••••

Forgot password?

Log In

After you have logged in, click the blue profile icon at the top of any page and click **My Account**

California Center for International Trade Development
at State Center Community College District
"Making the World Your Market"

citd@scccd.edu   7280

Profile
My Account
Log Out

Home   About Us   Services   Resources   Calendar   News   Con   Jobs

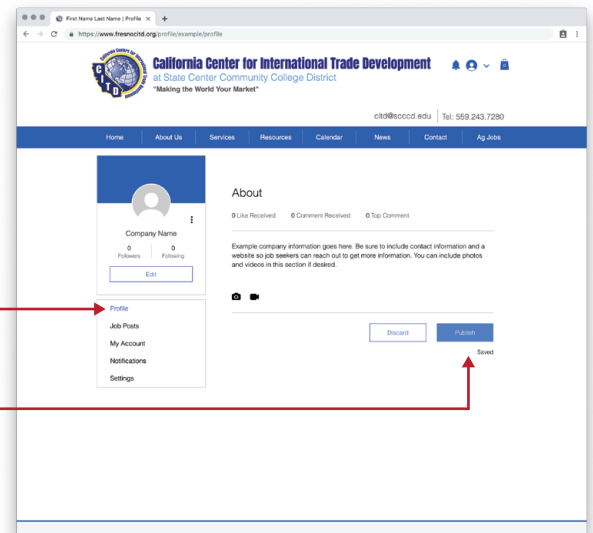Here you can add a profile image and a background image and update your display name. Click the blue **Edit** button to start.
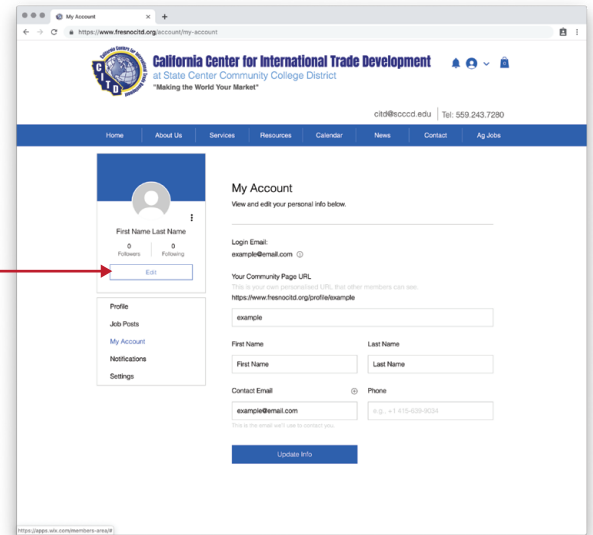
Use the name of your company as the display name so job seekers can identify the job post properly.
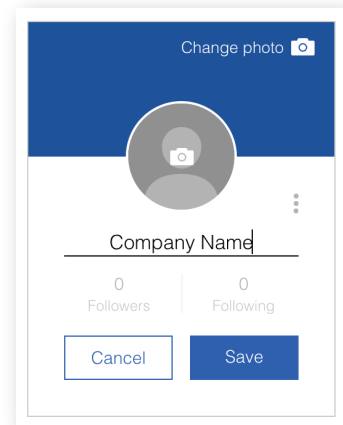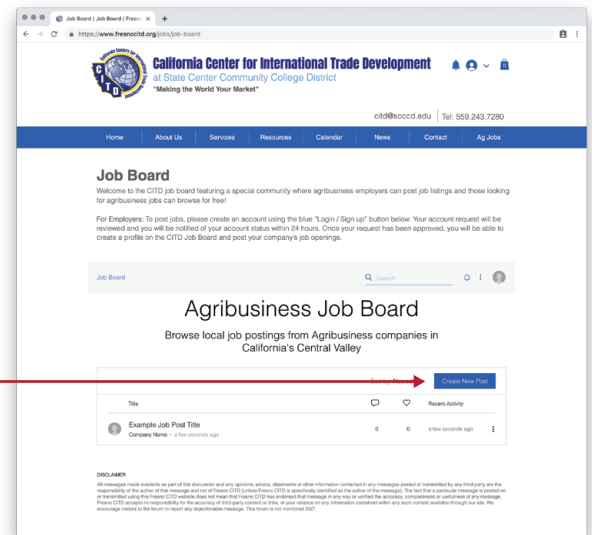

Click **Profile** and edit the About section to tell job seekers more about your company. Be sure to include a website.
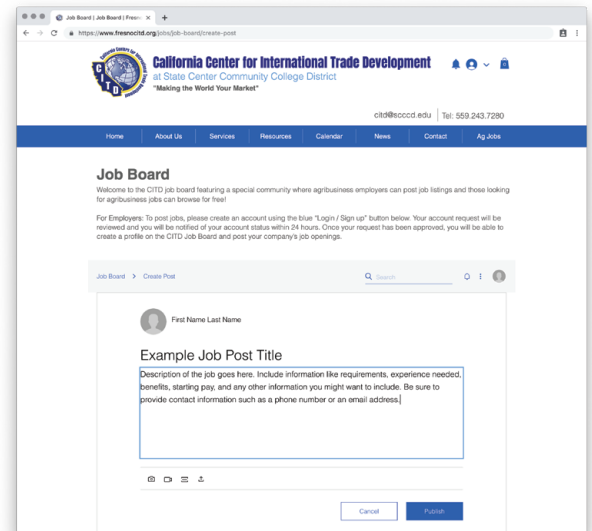
Click **Publish** to save changes.

To post a job on the Agribusiness Job Board,
log into your account and navigate to the job board
page.

Click the blue **Create New Post** button

Fill in the title and description of the job.

Tools like bold, bullets, links, etc. can be used by highlighting
the text that needs to be formatted and selecting
the tool from the pop-up toolbar.

Click **Publish** to save the post and make it live.